

HOPEWELL AREA SCHOOL BOARD

REORGANIZATION MEETING

DECEMBER 9, 2019

The Board of Directors of the Hopewell Area School District met in regular session on Monday, December 9, 2019 in the Board Room of the Administration Building, 2354 Brodhead Road, Hopewell Township for the purpose of effecting a permanent organization of the Board in compliance with Section 404 of the Public School Code of 1949, as amended, and any other business which may come before the Board of Directors.

Prior to the start of the meeting, District Justice, Janet Swihart, gave the oath of office to our newly elected and reelected Board members.

Mrs. Dobo, President of the Board, called the meeting to order at 6:57 p.m. Prayer and flag salute was led by Ms. McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

Daniel Caton
Lesia Dobo
Matthew Erickson
Megan Harries
Lori McKittrick
Darren Newberry
Kathryn Oblak
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Allison, Principal; and visitors.

For purposes of reorganization, Motion by Lori McKittrick, seconded by Darren Newberry, to nominate Jeff Winkle as Temporary President. Motion carried by a unanimous vote of all Directors in attendance.

Mr. Winkle called for nominations for President. Motion by Lori McKittrick, seconded by Dan Caton, to nominate Lesia Dobo as President of the Board. There being no other nominations for President, Motion by Darren Newberry, second by Dan Caton, nominations for President closed.

Roll Call vote for Lesia Dobo as President of the Board of Directors. Motion carried unanimously by an affirmative vote of all Directors present.

Mrs. Dobo called for nominations for Vice President. Motion by Darren Newberry, seconded by Lori McKittrick, to nominate Jeff Winkle as Vice President of the Board. There being no other nominations for Vice President, Motion by Dan Caton, seconded by Darren Newberry, nominations for Vice President closed.

Roll call vote for Jeff Winkle as Vice President of the Board of Directors. Motion carried unanimously by an affirmative vote of all Directors present.

At this time Mr. Harmotto gave his resignation to the Board due to fact that he has moved from the District and is no longer eligible to participate. Mr. Harmotto has waived his right to the ten (10) day notice to be sworn in. Mrs. Dobo thanked Mr. Harmotto for his nine years of service to the Board.

Mrs. Dobo asked for approval of minutes.

MOTION #1

By Darren Newberry, seconded by Kathryn Oblak, to approve the minutes of November 18, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance. Mr. Erickson and Mrs. Harries abstained from voting, as they were not members of the Board at that time.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Jeff Winkle seconded by Darren Newberry, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of November 2019, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of November 2019, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of October 2019, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Nancy Hessler asked why the electronic marquee has not been working. Dr. Miller reported that Mrs. Conrad has been working with the company to have it fixed. Mrs. Hessler also asked if the Board had considered her reinstatement as a bus driver. Dr. Miller said that discussions with Mr. Schofield were continuing.

At this time Mrs. Dobo asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction: Mr. Winkle, Chair

APPROVAL OF GROUPED ITEMS

MOTION #3

By Jeff Winkle seconded by Darren Newberry, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request of Jana Honey, a student at Robert Morris University, to complete a pre-student teacher placement at Margaret Ross Elementary School from January 6, 2020 through January 31, 2020 under the direction of Ciara Cutone.
2. Request of Jana Honey, a student at Robert Morris University, to complete a student teacher placement at Margaret Ross Elementary School from February 3, 2020 through April 24, 2020 under the direction of Annette Doria.

MOTION #4

By Jeff Winkle seconded by Kathryn Oblak, to approve the Memorandum of Understanding by and between the District and the Hopewell Education Association with respect to retroactive pay for long-term substitutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Jeff Winkle seconded by Darren Newberry, to approve the Memorandum of Understanding by and between the District and the Hopewell Education Association in regards to contractual obligations for long-term substitutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget: Lori McKittrick, Chair**APPROVAL OF GROUPED ITEMS****MOTION #6**

By Lori McKittrick, seconded by Darren Newberry, to approve items (1) and (2) and to ratify items (3) and (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$317,194.10
2. Capital Reserve Fund payments in the amount of \$1,491.02
3. General Fund payments in the amount of \$2,515,893.67
4. Cafeteria Fund payments in the amount of \$109,218.84

MOTION #7

By Lori McKittrick seconded by Darren Newberry, to approve Resolution #12-2019, a Resolution of the Board of Directors of the Hopewell Area School District, certifying that the District will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, which for the 2020-2021 school year is 3.4%. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #8

By Lori McKittrick seconded by Jeff Winkle, to approve the Solicitor to defend the District in the Assessment Appeal filed by Morgan Kane Road Apartments, LLC and Walnut Capital Management regarding Tax Parcel No. 65-036-0104.000 filed at Beaver County No. 11518-2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS**MOTION #9**

By Lori McKittrick, seconded by Kathryn Oblak, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of Diane Palsa as Delinquent Real Estate Tax Collector for Hopewell Township for 2019 school taxes for period December 31, 2019 through April 15, 2020.
2. Appointment of Mary Ellen Oros as Delinquent Real Estate Tax Collector for Independence Township for 2019 school taxes for period December 31, 2019 through April 15, 2020.

3. Appointment of Sandra Cain as Delinquent Real Estate Tax Collector for Raccoon Township for 2019 school taxes for period December 31, 2019 through April 15, 2020.

MOTION #10

By Lori McKittrick seconded by Darren Newberry, to approve the contract with BerkOne to process the District's Act 80 records at an approximate cost of \$824.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Lori McKittrick seconded by Jeff Winkle, to approve the renewal of the Administrators Travel Accident Insurance coverage, effective for the period beginning January 1, 2020 through December 31, 2020, at an annual premium of \$12.50 per person. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative: Mrs. Oblak, Chair

MOTION #12

By Kathryn Oblak seconded by Darren Newberry, to approve the Work and Business meeting dates for discussion and conducting any other general business that may come before the Board of Directors, as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Personnel: Mr. Winkle

MOTION #13

By Jeff Winkle, seconded by Darren Newberry, to approve the change of employment status for Rachal Hollis from substitute bus driver to permanent bus driver, effective November 18, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Jeff Winkle, seconded by Matthew Erickson, to approve the employment of Alyson Stoner, substitute school counselor at the Junior High School, at a rate of \$85.00 per day, effective December 9, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Jeff Winkle, seconded by Lori McKittrick, to reaffirm the appointment of Kellee Oliver, Coordinator of Pupil Personnel Services, as the District's Title VI and Title IX, Section 504 Compliance Officer. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Jeff Winkle, seconded by Kathryn Oblak, to appoint Michelle Miller the District's Safety and Security Administrator. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Jeff Winkle, seconded by Darren Newberry, to accept the resignation of Rob Harmotto, Board Member, effective immediately. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Darren Newberry, seconded by Dan Caton, to approve the advertisement of the special meeting of the Board on December 16, 2019 for general purposes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

EXECUTIVE SESSION

An Executive Session was held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

Motion by Darren Newberry, seconded by Dan Caton, that the meeting be adjourned. Motion carried. Mrs. Dobo adjourned the meeting at 7:40 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, Board President

Nancy M. Barber, Secretary